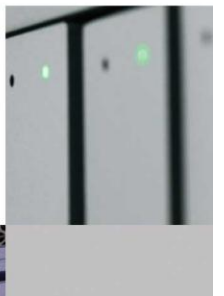


The logo consists of the word "KEEP" in a bold, sans-serif font. The letters are white with a blue outline. The background of the logo is a blue grid pattern that transitions into a circular, tunnel-like structure on the right side.

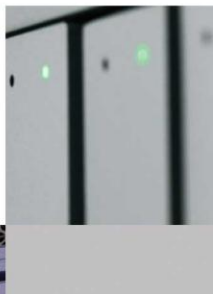
KEEP

Kansas Enterprise Electronic Preservation (KEEP) System



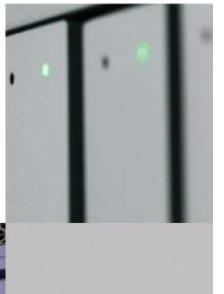
Presentation topics

- Purpose of KEEP
- Partnerships involved
- Policy Framework
- Approaches to financial sustainability
- Lessons learned to date



What is KEEP

- Kansas Enterprise Electronic Preservation system
- Trusted digital repository for KS government records with long-term value
 - Long-term = long enough for there to be a concern about changing technologies
 - Long-term for KEEP = 10+ year retention period



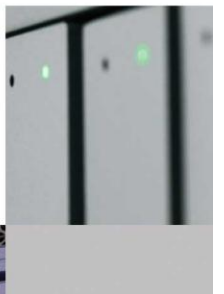
KEEP System Goals

- Enterprise-wide
- Standards and best practices based
- Open source tools
- Access to **authentic** and **authenticated** digital records **for as long as needed**
- Financial sustainability



Prototype Scope

- Initial ingest of foundational documents for interpreting Kansas law
 - Legislative committee meeting minutes
 - Supreme Court opinions
 - Attorney General opinions



Timeline

Prototype

May 2009—February 2010

Pilot

March - June 2011

Production

July 2011



Project Partners

- Kansas government
 - Legislature
 - Judicial branch
 - Executive branch
 - Kansas Historical Society
 - Attorney General's Office
 - DISC
 - Information Network of Kansas
- Library of Congress (NDIIPP)
 - Model Technological and Social Architecture for the Preservation of State Government Digital Information (Minnesota)



Project Partners (cont.)

- . Business Partners
 - . Imerge Consulting
 - . Propylon
 - . Alexander Open Systems
 - . EMC
 - . VMWare
 - . Centera
 - . Cisco



Project Organization

- Steering Committee
 - Jennie Chinn, KSHS (Chair)
 - Joe Hennes, Executive CITO
 - Don Heiman, Legislative CITO
 - Kelly O'Brien, Judicial CITO
 - Bill Roth, CITA
 - Morey Sullivan, DISC
- Executive Sponsor
 - Pat Michaelis (KSHS)
- Project Managers
 - Terri Clark (Legis.), Technical
 - Matt Veatch (KSHS), Policy
- Development Team
 - Scott Leonard, KSHS
 - Duncan Friend, DISC
 - Carey Brown, KITO



Policy Framework

1.0 Purpose

2.0 Compliance

3.0 Organizational Viability

4.0 Facility Management & Operational Controls

5.0 Compliance Reviews

6.0 Policy Administration

7.0 Privacy & Data Protection



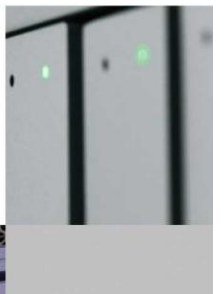
Financial Sustainability

- Prototype funding
 - SGF
 - INK grant
 - Library of Congress grant
- Operational funding
 - Ingest fees
 - ITEC Policy 2400A
 - Storage and preservation fees



Lessons Learned

- Getting to know partners
- High level sponsor
- Reaction of agencies
- Striving for financial sustainability before knowing actual costs
- Learning never ends!!!!



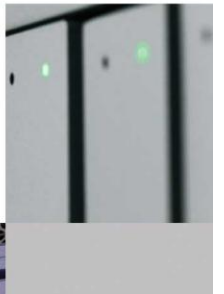


KEEP

KEEP Project Web site

www.keep.ks.gov

- Contains newsletters, presentations, policy framework
- Will post additional content when appropriate
- Solicits comments and feedback



Contact Information

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